

XACT[®]

INSIDE ACT!

Time & Billing

Is your business missing out on valuable un-billed time?

Xact Time & Billing integrates with ACT! Contact Manager to offer the complete job management solution. Now you can manage jobs, customers and accounts all from one place.

✓ capture

In many organisations time often slips through un-billed. With Xact's Time & Billing for ACT! no activity goes unrecorded. Now you can easily capture all your activity information, every time.

✓ manage

Manage data – with Time & Billing for ACT! you can review, update and complete activities, ensuring the data remains accurate and up-to-date. You can also exploit the power of ACT! to make the most out of Time & Billing data. Because the data is in ACT! it is easy to perform detailed searches to identify open/closed jobs or even jobs by keyword. You can then filter by date, activity type or record manager.

Manage people – as a business owner, you can ensure accountability by tracking activities and invoices back to the record manager.

Manage products & services – now you can bill for more than just time. Time & Billing for ACT!'s flexibility makes it easy to add line items to any Time and Billing ticket.

✓ bill

Combine Time & Billing with selected Xact Accounting Links and you can turn completed Time & Billing activities into invoices direct from ACT! with the click of a button, eliminating duplication of data and reducing data entry errors. You can also bill for entire projects by merging multiple activities into a single invoice.

With Time & Billing for ACT! your business can save time, reduce errors and maintain complete control over all the Time & Billing activities so that nothing goes un-billed.

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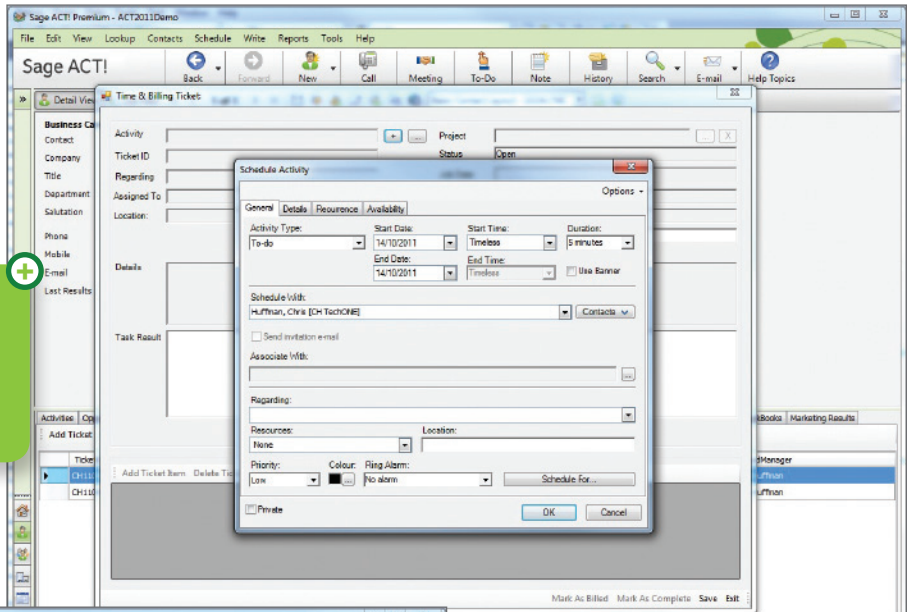
www.xactsoftware.co.nz

XACT[®]
SOFTWARE SOLUTIONS

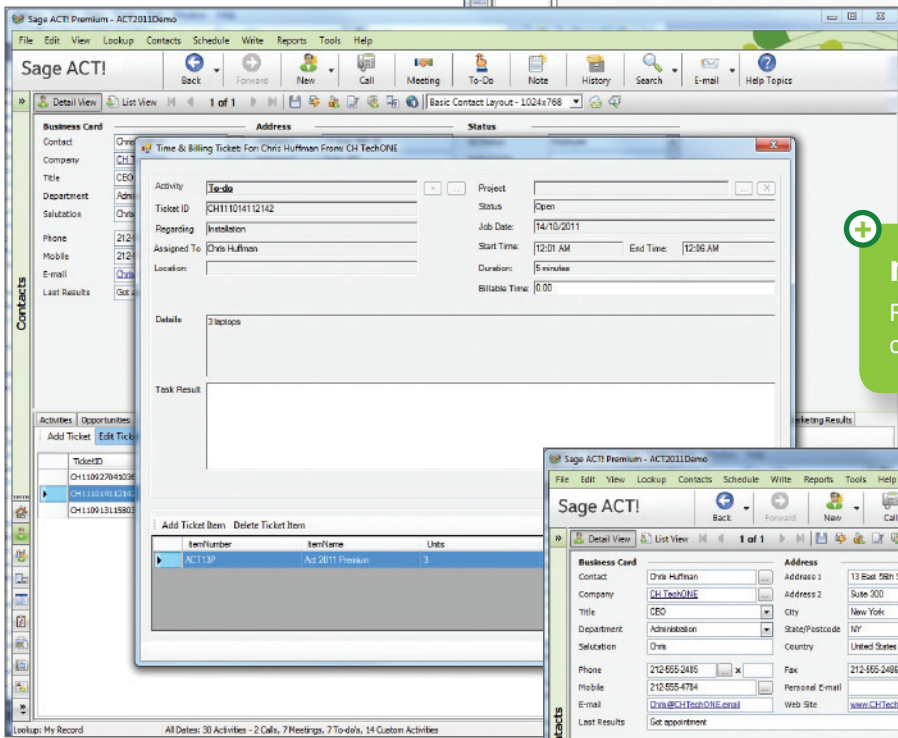
xactsoftware.co.nz

Don't miss out on valuable un-billed time!

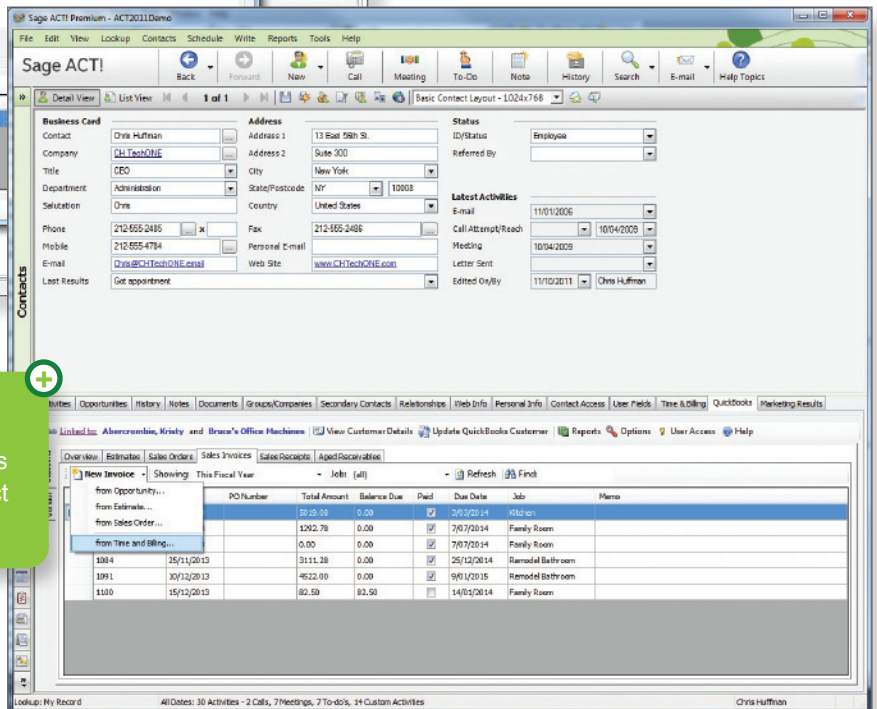
capture it
Schedule all your billable activities in ACT! or create as you go.



manage it
Review, update and complete billable activities.



bill it
Turn completed billable activities into invoices using selected Xact Accounting Links.



Time & Billing for Act!
makes it easy to capture,
manage and bill every
customer, every time.
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